



Paid Summer Internship in Yamhill County

Creekside Valley Farms is a locally owned farming operation in Yamhill County known for the production of premium quality agricultural products. CVF is looking to hire **2-3 Seasonal PAID Interns** to track straw harvest inventory. This person will work directly with supervisors to learn the straw harvest process and accurately record inventory data as the straw goes into storage. The goal of this position is to improve the accuracy of harvest inventory data.

Responsibilities:

- Be onsite at straw barns to accurately enter load data into software
- Communicate with truck drivers, crew leaders and managers
- Work long hours as necessary

This is a brief description of responsibilities and may be subject to change or modification in order to improve efficiency.

Schedule and Compensation:

Seeking a full time (40 hours) candidate who can work 3-4 days a week July and August and part of September 2024. Candidates are welcome to start sooner and extend their employment beyond the advertised timeline to fit with their schedule. Interns start at \$20/hour with the opportunity to advance if so desired.

Qualifications:

- Proficient verbal and written communication skills, bilingual in English/Spanish preferred
- Basic computer skills, MS Office preferred
- Must have a valid driver license
- Basic knowledge of warehouse procedures and functions
- Strict adherence to high safety standards
- Be 18 or over by start of employment

Desired Skills:

- Detail oriented
- Comfort with fast-paced environment
- Good customer service and support attitude
- Self-motivated and ability to see a task or project to completion
- Deals well with high volume and re-shifting of priorities
- Ability to handle situations with professionalism and respectfulness
- Reliability and consistency with regards to attendance
- Ability to work more than 8 hours a day consecutively and more than 40 hours per week
- Demonstrated common sense approach in situations
- Willingness to learn new tasks and skills and take direction from multiple leaders



For students looking to fulfill an internship requirement, Creekside Valley Farms is committed to helping you reach your goals. We are willing to work with you and your school to satisfy the requirements needed.

Serious, committed, individuals please request an application or submit your resume to:
liz@creeksidevalleyfarms.com

Creekside Valley Farms is proud to be an equal opportunity employer. All applicants will be considered for employment without attention to race, ethnicity, religion, gender or gender identity, sexual orientation, nationality, veteran or disability status.